



**NEW MANGALORE PORT AUTHORITY**  
**VIGILANCE DEPARTMENT**

No: CVO/Circular/2022/ 711

Date: 11<sup>th</sup> August, 2022

**OFFICE MEMORANDUM**

Sub: Updation of Manual on Procurement of Goods, Services, Works and Consultancy, etc. -Reg

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Central Vigilance Commission (CVC) has been issuing various guidelines on Public Procurement from time to time and are hosted on Commission's website. Apart from the guidelines issued by CVC, Department of Expenditure (DOE) GOI has also been issuing guidelines on public procurement including manuals on Procurement of Goods, Works and Consultancy & Other Services.

CVC after deliberations with DOE and within the organizations has come to logical conclusion that it would only be appropriate if Public Procurement guidelines are issued from DOE. Due to multiple organizations issuing guidelines, procurement executives are facing problems in having a single authoritative source of reference.

The CVC vide Circular No.14/07/22 dated 11.07.2022 (Copy enclosed) has communicated its decision that for the sake of uniformity and to avoid multicity of Authorities for issuance of guidelines on procurement related issues, updated manuals may be issued by DOE only, after taking consideration the guidelines issued by Commission.

Accordingly, the DOE have updated and released (i) *Manual on Procurement of Goods*; (ii) *Manual on Procurement of works*; (iii) *Manual on Procurement of Consultancy and other Services*, where in the guidelines issued by the Commission on Public Procurement has also been assimilated.

The same are available on Commission's website i.e, [www.cvc.gov.in](http://www.cvc.gov.in) under head 'Guidelines' and Sub-head "Tender Guidelines".

In view of the above, as advised by CVC, the Procurement guidelines/Manuals of NMPA are to be updated/aligned in line with the above mentioned Manuals of DOE and up load them on NMPA website. The compliance of CVC instruction on the subject matter may be expedited on priority and action taken in this regard may be forwarded to this office on or before 18.11.2022.

(Padmanabhachar.K)  
Chief Vigilance Officer

To,

All Head of Departments – for information and necessary action.

Copy to Sr.Dy.Director (EDP) to upload the same in NMPT website under the head "Vigilance" and sub head "CVC Circular".

Copy to

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|-------------------------|--------------------------|
| (i) Chairperson         | } for information please |
| (ii) Deputy Chairperson |                          |



सत्यमेव जयते

केन्द्रीय सतर्कता आयोग  
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,  
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023  
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सं./No. 022/VGL/032  
दिनांक / Dated 11.07.2022

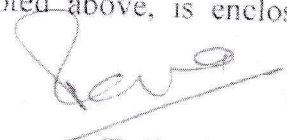
Circular No. 14/07/22

**Subject: Updation of Manual on Procurement of Goods, Services, Works and Consultancy, etc.**

Central Vigilance Commission and D/o Expenditure have issued guidelines on public procurement from time to time.

2. After due deliberations, it was decided that for the sake of uniformity and to avoid multiplicity of authorities for issuance of guidelines on procurement related issues, updated Manuals may be issued by D/o Expenditure only, after taking into consideration the guidelines issued by the Commission. Accordingly, D/o Expenditure have updated and released i) *Manual on Procurement of Goods*; ii) *Manual on Procurement of Works*; and iii) *Manual on Procurement of Consultancy & Other Services*, wherein the guidelines issued by the Commission on public procurement has also been assimilated. The same are available on Commission's website i.e. [www.cvc.gov.in](http://www.cvc.gov.in) under the head "Guidelines" and sub-head "Tender Guidelines".

3. The Commission has desired that all the Chief Vigilance Officers may take note of the updated Manuals and bring the same to the notice of Chief Executive/Management of their organisation, along with other authorities concerned, for strict compliance henceforth. An introductory note relating to updated Manuals, as quoted above, is enclosed for guidance and reference purpose.

  
(Rajiv Verma)  
Director

Encl: As above





To,

- (i) The Secretaries of all Ministries/Departments of GoI
- (ii) All Chief Executives of CPSUs/Public Sector Banks/Public Sector Insurance Companies/ Public Sector Financial Institutes/ Autonomous Bodies etc.
- (iii) All CVOs of Ministries/Departments of GoI/CPSUs/Public Sector Banks/Public Sector Insurance Companies/Public Sector Financial Institutes/Autonomous Bodies etc.
- (iv) Website of CVC

*[Handwritten Signature]*



## Central Vigilance Commission

Central Vigilance Commission (CVC) has been issuing various guidelines on Public Procurement from time to time. So far, in all 72 number of circulars containing issue specific guidelines were issued and were also hosted on Commission's website.

2. Apart from the guidelines issued by CVC, Department of Expenditure (DoE), Government of India has also been issuing guidelines on public procurement including manuals on procurement of goods, works and consultancy & other services.

3. On other occasions, various other Organisations like NITI Aayog, D/o Promotion of Industry & Internal Trade have also issued guidelines on public procurement. CVC after deliberations with DoE and within the Organisations has come to logical conclusion that it would only be appropriate if public procurement guidelines are issued from D/o Expenditure. Due to multiple organizations issuing guidelines, procurement executives were facing problems in having a single authoritative source of reference.

4. DoE in collaboration with CVC has now updated (i) Manual on Procurement of Goods, (ii) Manual on Procurement of Works (iii) Manual on Procurement of Consultancy & Other Services, wherein all the CVC guidelines on public procurement have been merged.

5. These updated Manuals have been released by Cabinet Secretary in the office of Central Vigilance Commission on 1<sup>st</sup> July, 2022 in presence of CVC and Finance Secretary. Secretaries of various Ministries/Departments, Heads of PSUs/PSBs, officials of CVC, officials of DoE etc. were also present.

6. These updated Manuals of D/o Expenditure have been uploaded on the website of CVC and all the earlier guidelines of CVC on public procurement have been withdrawn. All the Organisations are required to update/align their procurement guidelines/manuals in line with the above Manuals of D/o Expenditure and upload them on their website at the earliest for easy access of their officials and other stakeholders.

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