

No.007/VG/052  
Central Vigilance Commission

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Satarkta Bhawan, Block 'A'  
GPO Complex, INA,  
New Delhi - 110023  
Dated: 11/03/2011

Circular No. 03/03//11

**Subject:- Expeditious disposal of cases involving public servants due to retire shortly.**

Attention is invited on Commission's circular of even No dated 27.09.2007 wherein all Ministries/ Departments/ Organisations were impressed on the need for expeditious completion of disciplinary proceedings/ action, particularly against officials likely to retire. Commission has of late, observed that some Departments/ Organisations have a marked tendency to refer the vigilance cases to the Commission seeking its advice at the last moment and sometimes even a few days before retirement of officers.

2. The Commission has taken a serious note of such lax attitude on the part of CVO's/ DAs in making such references which leaves no option for the Commission, except to examine the case in a hurry. Such delayed references ultimately result in situations which either serve to the advantage of the suspect public servants/ charged officers (SPS/COs) or initiation of disciplinary proceeding at the fag end of service of an officer.

3. While reiterating its earlier instructions in this regard, the Commission emphasises that the vigilance functionaries as well as administrative authorities concerned should prioritise their activities of conducting investigation and disciplinary action so as to avoid such late references to the Commission. Undue delays on part of administrative authorities, in dealing with vigilance matters/ disciplinary cases, will henceforth be viewed seriously by the Commission and it would be constrained to take an adverse view of CVOs/Administrative authorities for such avoidable delays.

4. All CVOs/Administrative Authorities should ensure strict compliance to the above instructions.



(J. Vinod Kumar)  
Officer on Special Duty

All Secretaries/Heads/CMDs of Ministries/Departments/PSU's/Banks/Autonomous organisations etc.

All Chief Vigilance Officers of Ministries/Departments/PSU's/Banks/Autonomous organisations etc.