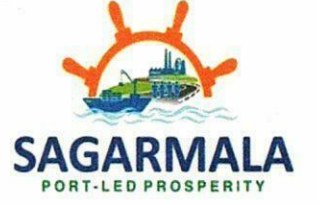




ನವ ಮಂಗಳೂರು ಬಂದರು ಪ್ರಾಧಿಕಾರ  
ನವ ಮಂಗಳೂರು ಪತ್ತನ ಪ್ರಾಧಿಕರಣ  
**NEW MANGALORE PORT AUTHORITY**  
(Fully Solar Powered)



ಭಾರತ ಸರ್ಕಾರ ( ಪತ್ತನ, ಪೊತ ಪರಿವಹನ ಔರ ಜಲಮಾರ್ಗ ಮಂತ್ರಾಲಯ)  
Govt. of India (Ministry of Ports, Shipping and Waterways)  
ಪಣಂಬೂರು ಪಣಮ್ಬೂರ Panambur / ಮಂಗಳೂರು ಮಂಗಳೂರು Mangalore - 575010

No.10/5/2023-24/PAC.3

Date:08-08-2024

**Sub:** NMPA Administration Department – “Engagement of Agency for Photocopying, Printing & Spiral Binding” – Quotation Requested for one year – Reg.

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Sealed quotations are invited from the agencies for Photocopying, Printing & Spiral Binding on terms and conditions and the scope of work detailed here under;

| Sl. No. | Particulars                                     | Approx. Qty | Rate / per page/ per side |            |
|---------|---|-------------|---------------------------|------------|
|         |   |             | (In figures)              | (In words) |
| 1       | A4 size Xerox charges per page/ per side        | 1,50,000    |                           |            |
| 2       | A4 size colour Xerox charges per page/ per side | 7000        |                           |            |
| 3       | Ordinary binding charges per book               | 200 Books   |                           |            |
| 4       | Spiral binding – per book                       | 500 Books   |                           |            |
| 5       | A4 size colour sheets – without Xerox           | 1920        |                           |            |

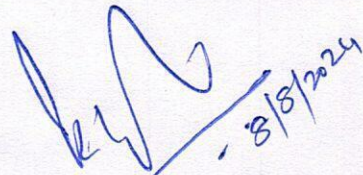
The quotation in complete shape in sealed envelope duly super scribed as “Quotation for engagementfor Photocopying, Printing & Binding” shall reach the Asst. Secretary, PAC-Section, NMPA, Panambur, Mangalore – 575010on or before 10.00 A.M. on 16-08-2024 within 7 days. The quotations will be opened at 10.30 A.M on the same day on 16-08-2024. The bidder who wish to be present at the time of opening the bid, may present in the chamber of Asst. Secretary at the above address.

ದೂರವಾಣಿ / ದೂರಭಾಷ / Phone : 0824 - 2407341, 2887399

आईएसओ 9001:2015, 14001:2015 आईएसओ 17025:2018 आईएसपीएस अनुपालनकर्ता पत्तन  
An ISO 9001:2015, 14001:2015 ISO 450011:2018 & ISPS Complaint Port

**Terms & conditions:**

1. The rate quoted shall be excluding GST which may be indicated separately.
2. The period of contract will be for one year from the date to be indicated in supply order which will be extendable for further period on need basis with mutual consent subject to satisfactory service. The contract can be terminated by either party by giving one month advance notice in normal case. Whereas, in case of unsatisfactory service the Port can terminate the contract immediately by giving written communication to the bidder.
3. BOQ mentioned above is required for **one year**.
4. No advance payment will be made. Full payment will be made within **21 days** after the receipt of bill after service delivery.
5. The Agency/Firm which is located within Mangalore city (MCC) limit for ease of convenience only can apply for the quotation.
6. To ensure the delivery of the materials/items to be made to the concerned section of the Port by the selected agency at their own cost within the stipulated date & time immediately on receipt of the oral/written communication **“irrespective of holidays and Sunday”**.
7. Printing should be clear, visible, neat, and the paper shall be of good quality.
8. All Disputes are subject to Mangalore Jurisdiction only.
9. The quantity mentioned above is approximate and actual quantity may vary.
10. Print should be given within 3 hours of the request from NMPA. If there is any delay, more than stipulated time, penalty of Rs.50/- per book will be applicable.
11. **Last Date & time for Submission of Quotation on or before 10.00 AM of 16.08.2024 within 7 days. Date of Opening quotation: 16.08.2024 at 10.30A.M.**

A handwritten signature in blue ink, followed by a diagonal line and the date "3/8/2024" written in blue ink.

**Asst. Secretary  
New Mangalore Port Authority**