



# NEW MANGALORE PORT AUTHORITY

## MEDICAL DEPARTMENT

PANAMBUR, MANGALORE – 575 010

Tele : 0824 – 2407948/2407413

Extension: 0824-2887294

**RFQ No: MS /2024/1260**

**Dated: 12.01.2024**

**Last Date & Time for Submission: 19.01.2024**

**On or Before: 3:30 PM**

**Date of opening : 19.01.2024**

**Time of opening : 4:00 PM**

**Subject: NMPA Medical Division:** “Procurement of Branded Allopathic Medicines” to Port Authority Hospital through single cover system - **Quotation Requested-Reg.**

Sealed Competitive quotations are invited from Dealers / Distributors/ Wholesaler & Retailer (here in after referred as “firm”) addressed to the Chief Medical Officer, Port Authority Hospital for the items given as per BOQ, subject to the following terms and conditions. The Bidder shall quote same Branded Allopathic Medicines as specified in the BOQ. Any deviation in this regard will not be acceptable. The quotation should be clearly super scribed with the Tender No. **MS /2024/1260** dated 12.01.2024 through Post /Courier or shall be dropped in the Tender Box, kept at Port Hospital, New Mangalore Port Authority, Panambur, Mangalore- 575 010 **on or before the due date on 19.01.2024 at 3.30PM. Online quotations are not acceptable.**

1. All columns shall be compulsorily filled in Item wise as per **BOQ**
2. Undertaking as per **Annexure-I**
3. Valid Drug License of the Bidder
4. Copy of PAN & GST certificate of the Bidder
5. Authorization certificate if applicable as per **Annexure-II.**

If Manufacturer is participating in the bidding process & they wish to any Authorize Distributor to supply the medicines & receive payments on behalf of them, then Authorization Certificate as per Annexure-II shall be enclosed along with the Bid.

6. Bank details should be furnished as per the **Annexure –III.**

### **General Terms & Conditions:**

1. The Price quoted shall be valid up to the finalization of the tender process and no upward revision will be accepted during the tenure of the contract.
2. The quotation shall be in single cover in sealed envelope. The lists of the required Branded Allopathic Medicines are mentioned as per BOQ. The Bidder shall quote for the medicines only manufactured from the firms mentioned in the BOQ against each item. Medicines from manufacturers other than the one mentioned in the BOQ will not be considered for evaluation.
3. The L-1 bidder shall be decided on the basis of Item-wise lowest rate, quoted by the bidder including GST. If more than one bidder becomes L1 for the same medicines, then the order quantity will be equally distributed among them.

**4. Mode of delivery:**

All the ordered quantity of Branded Allopathic Medicines shall be delivered to Port Authority Hospital, NMPA Panambur within 15 days from the date of issuing purchase order else Damage charges as per clause no. 7 is applicable.

The Medicines supplied are essential to have the latest manufacturing date and the items supplied should have more than 75% of the shelf life period on the date of delivery to NMPA. All the aspects of safe delivery of Medicines to NMPA Port Hospital shall be the responsibility of the supplier.

**5. Payments:**

The invoices shall be in triplicate with advance stamped receipt, shall be handed over to CMO, Port Authority Hospital Panambur for arranging payments. Full payment towards the bill value (as per L1 rate) will be paid within 15 days after receipt of bills along with medicines in full shape; GST shall be shown separately in the tax invoice, which shall be paid on actual. .

6. In case the quality of Branded Allopathic Medicines supplied are not in accordance with description / specifications or the supplies are found defective, at any stage these Medicines shall immediately be taken back by the supplier and will have to be replaced within 7 days. The competent authority reserves all rights to reject the Medicines if the same are not found in accordance with the required description / specifications and damage charges shall be charged as per clause No.7 till the Medicines are replaced as per the tender specifications.

**7. Damage Charges:**

If the ordered Branded Allopathic Medicines are not supplied within the delivery period, then Damage Charges will be levied on the undelivered portion at the rate of 0.5% of the value of the material per week or part thereof subject to a maximum of 10% of the delayed goods.

Further, in case of emergencies, the firm on whom the supply order has been placed, fails to make supplies within the delivery schedule and if NMPA resorts to risk purchase, then NMPA may recover from the firm the difference between the cost calculated on the basis of risk purchase price and that calculated on the basis of rates ordered on the Firm.

**8. Expiry & Unutilized Branded Allopathic Medicines:**

In case of any of the supplied Branded Allopathic Medicines for which the consumption has been reduced and if it is not possible to utilize the drug within the period, letter will be sent to the suppliers requesting them to replace the quantity with fresh batch having longer shelf life at free of cost. Within 30 days after receipt of letter/information for replacement of the stock, if the stocks are not replaced with fresh batch by the supplier even after sending replacement request and lying in the Main medical store till the

date of expiry of medicines, the supplier has to pay the value of expired medicines to NMPA Bank account. If the supplier fails to credit the amount, the value of the quantity of stock expired will be recovered from their future bills and the firm will not be considered for future procurement of Medicines to NMPA.

9. Quotation will be opened on **19.01.2024** at **4.00 p.m.** in the office of the Chief Medical Officer, in the Port Authority Hospital Panambur, Mangalore in presence of representative from finance department of NMPA along with the representatives of the participated bidders, who may wish to be present.
10. Firm should submit an undertaking enclosed in the form of Annexure-I, including confirmation of validity of Rate till supply of 100 % of the approved quantity.
11. Dispute Clause: The contract shall be governed by the laws and procedures established by Govt. of India. Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at Mangalore only.
12. Quotation should be free from corrections/Eraser. In case there is any unavoidable corrections it should be properly attested, if not quotation will not be considered for evaluation.
13. Quotations should be strictly as per the format mentioned in tender without any deviation. Conditional offers will not be accepted / entertained.
14. Quotation written in pencil will not be considered.

*Shanker*  
12/1/24

**Chief Medical Officer**

**Port Authority Hospital, NMPA**

मुख्य चिकित्सा अधिकारी / Chief Medical Officer  
पत्तन प्राधिकरण अस्पताल / Port Authority Hospital  
नव मंगलूर पत्तन प्राधिकरण  
New Mangalore Port Authority  
पणदूर, मंगलूर / Panambur, Mangalore - 575 010

*Shanker*  
12/1/24

**BOQ**

<b>Sl No</b>	<b>Brand Name</b>	<b>Required Qty</b>	<b>MRP per tab/unit</b>	<b>Rate per Tab/Unit (Excl. GST)</b>	<b>GST in %</b>	<b>Rate per Tab/Unit (Incl. GST)</b>	<b>Total Amount (Incl. GST)</b>
1	Inj. Larinjet 500mg	5					
2	Inj. Taujeo solostar pen 1.5	5					
3	Inj. Aplevant 1.5mg Pen (pack of 2)	5					
4	Inj. Tresiba Penfill	12					
5	Inj. Erypeg 30 0.3MI PFS	5					
6	Inj. Renocrit 4000IU PFS	15					
7	Tab. Janumet 50/1000	300					
8	Tab. Janumet XR CP	140					
9	Cap. Becodexamin 30's	100					
10	Tab. Aten 50	1400					
11	Tab Rybelsus 3mg	120					
12	Tab.Celcept 500mg	100					
13	Tab. Arkamin 100mcg	3000					
14	Tab.cilacar 10mg	1200					
15	Tab.Soihenz	200					

**Signature of the Authorized Person with seal**

**UNDERTAKING**

To,  
The Chief Medical Officer,  
Port Authority Hospital,  
New Mangalore Port Authority,  
Panambur -575010

1. I / we here by confirm that the Rates Quoted/accepted will be valid for One year from the date of issue of order.
2. I / we have not supplied the Branded Allopathic Medicines lesser than this rate to any Government/Semi government/Reputed Private organizations.
3. I / we undertaking that, in case of any of the supplied Branded Allopathic Medicines for which the consumption has been reduced and if it is not possible to utilize the Branded Allopathic Medicines within the period, we agree to replace the quantity with the fresh batch having longer shelf life free of cost, within 30 days after receipt of letter/information for replacement of the stock, I/we also agree if the stocks are not replaced by us and lying in the Main Medical store till the date of expiry of items, the value of the stock expired will be deducted from the bills payable.
4. I / we willing to accept the all conditions of the RFQ.

**(Signature of the Authorized Person with seal)**

**AUTHORIZATION CERTIFICATE (If Applicable)**

To,

The Chief Medical Officer  
Port Hospital,  
New Mangalore Port Authority  
Panambur -575010

Sir / Madam,

Sub : Authorization for Quoting / Supply of Medicines for quotation :- Reg

Ref:- Tender No..... dtd.....

I/We \_\_\_\_\_ (Manufacturer) do hereby authorize  
\_\_\_\_\_ (distributor) to quote, supply & receive payments on behalf  
of us in the afore mentioned tender/ RFQ at reference. Further, we confirm that we will provide  
all possible back end support to our authorized representative for timely supply of medicines to  
Port Hospital.

**Contact details of the Authorized firm:-**

- 1) Contact person from the authorized firm.
- 2) Designation.
- 3) Address with Pin code
- 4) E-mail details.
- 5) Contact Number
- 6) GST, PAN & Bank Details.

**Seal & Signature of the Bidder**

**Bank Information for E-Payment**

1	Name and full address of the Bidder	
2	Credit Account No. (Should be full 14 digit)	
3	Account type (SB or CA or OD)	
4	Name of the Bank	
5	Branch (Full address with Telephone No.)	
6	MICR code (should be 9 digit)	
7	Telephone/Mobile /Fax No. of the Bidder	<b>Telephone:</b>
		<b>Mobile:</b>
		<b>Fax:</b>
8	Xerox copy of a cheque should be enclosed	

**(Signature of the Authorized Person with seal)**