



नव मंगलूर पत्तन प्राधिकरण
NEW MANGALORE PORT AUTHORITY
यांत्रिक अभियंता विभाग
Mechanical Engineering Department
इलेक्ट्रिकल इंजिनियरिंग डिविजन, पणंबूर, मंगलूर
Electrical Engineering Division
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No.8/3/2023/Ele. Dvn/EQ/10/01

Date: 31.10.2023

To,

Sir,

Sub: -NMPA-EE (E) - "Verification of Aadhaar Card details with Face Recognition based Attendance System for Contract employees working in NMPA" - Quotation invited - Reg.

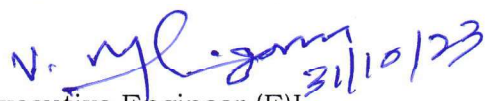
NMPA intends to engage agency for "Verification of Aadhaar Card details with Face Recognition based Attendance System for Contract employees working in NMPA"

Therefore, quotations in sealed cover superscribed as "Verification of Aadhaar Card details with Face Recognition based Attendance System for Contract employees working in NMPA" addressed to **The Executive Engineer (Elec.), Electrical Division, Administration Building, New Mangalore Port Authority, Panambur, Mangalore-575010** are invited in accordance with the instructions to the Tenderer, Terms & Conditions as detailed below, which may please be submitted not later than **3.00 PM on or before 07.11.2023**. Quotations will be opened on the same day at 3.30 PM in the presence of the tenderers who wish to be present.

Sl. No.	Description of Work	Apprx. number of staff	Rate per head (Rs.)	Rate in words	Amount (Rs.)
1	Verification of Aadhaar Card details ie. Photo, Name with Face Recognition based Attendance System for Contract employees working in NMPA	700 Nos.			
	Total				
	Applicable GST				
	Grand Total				

TERMS & CONDITIONS:

- 1) The number of contract staff mentioned is of approximate which may vary depending upon on Roll.
- 2) Rate shall be quoted per head for verification and the payment will be made as per actual number of verification done for staff.
- 3) The Aadhaar card details of contract staff employees will be provided by department which shall be cross verified with the data's available in face recognition based attendance system of NMPA.
- 4) Photo verification shall be carryout at Administrative Building premises of NMPA. (Subject to the NMPA allotted premises/space).
- 5) Period for completion of verification and submission of report is 10 days from the date of issue of work order.
- 6) Applicable GST will be paid extra as per actual. GST Registration Certificate shall be submitted along with the offer.
- 7) The offer rate shall be inclusive of travel expenses, lodging and boarding and other incidental charges etc.
- 8) After completion of verification in all respect, the Agency shall submit the original verification report to NMPA. The report shall include
- 9) Verification call to your office will be given in advance, two days prior to the date of verification.
- 10) Income tax /Statutory taxes as applicable will be deducted at source while releasing the payment.
- 11) Payment terms –
 - (a) Agency shall submit the invoice along with the complete verification report.
 - (b) 100% payment will be made within 15 days from the date of receipt of invoice along with the report as per actual number of verification done for staff
- 12) Offer shall be submitted in NMPA format only along with Terms & Conditions of Enquiry. Offer submitted in other format will not be considered for evaluation and liable for rejection.
- 13) The offer shall be valid for 90 days from the date of opening.


Executive Engineer (E)I
Electrical Division, NMPA

Seal and sign of Tenderer