



ನವ ಮಂಗಳೂರು ಬಂದರು ಪ್ರಾಧಿಕಾರ  
ನವ ಮಂಗಳೂರು ಪತ್ತನ ಪ್ರಾಧಿಕಾರಣ  
**NEW MANGALORE PORT AUTHORITY**  
(Fully Solar Powered)

ಭಾರತ ಸರ್ಕಾರ (ಪತ್ತನ, ಪೊತ ಪರಿವಹನ ಔರ ಜಲಮಾರ್ಗ ಮಂತ್ರಾಲಯ)  
Govt of India (Ministry of Ports, Shipping and Waterways)  
ಪಣಂಬೂರು ಪಣಮ್ಬೂರ Panambur / ಮಂಗಳೂರು ಮಂಗಳೂರು Mangalore - 575010

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Azadi Ka  
Amrit Mahotsav



**SAGARMALA**  
PORT-LED PROSPERITY

No.3/15/2020/ERS.2/3

Date: 09.05.2023

To,

The Chairperson  
All Major Port Authorities

Sir/Madam,

Sub: Filling up the post of Chief Engineer (Civil) (HoD) in the scale of pay of Rs.100000-260000 (pre-revised Rs.43200-66000) by absorption through composite method in New Mangalore Port Authority – Reg.

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The post of Chief Engineer (Civil) (HoD) in New Mangalore Port Authority has fallen vacant w.e.f. 16.01.2021. The post is in the pay scale of Rs.100000-260000 (pre-revised Rs.43200-66000). The post is to be filled by absorption through composite method from officers of Major Port Authorities, fulfilling the eligibility criteria as per **Annexure - I**.

2. The selection is by merit for which overall grading in the APARs should not be below “Very Good”.

3. As directed by the Ministry vide letter dated 19.11.2019, the incumbent will be initially appointed to the HoD post in the scale of pay of Rs.100000-260000 (pre-revised Rs.43200-66000) and after completion of three years’ regular service in the post, he/she will be elevated to the scale of pay of Rs.120000-280000 (pre-revised Rs.51300-73000) subject to fulfilling the relevant conditions as per the Ministry’s guidelines vide letter No. A-12023/15/2018-PE-I dated 19.11.2019. It may be noted that any changes as directed by the Ministry from time to time, will be made applicable.

4.1. Applications are invited from eligible and willing officers of all the Major Port Authorities possessing the prescribed qualifications, experience and other conditions, for the post of Chief Engineer (Civil) in the pay scale of Rs.100000-260000 as per Annexure-I. The application may be submitted through “**Online Application Portal (OAP)**” of the Ministry of Ports, Shipping and Waterways website <https://onlinevacancy.shipmin.nic.in> from **09.05.2023 to 08.06.2023**. No application other than OAP shall be accepted.

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4.2 The candidate will have to submit the printout of application form already uploaded in OAP to his administrative Port for onward forwarding. The administrative Ports are required to forward the applications of the candidates alongwith the following documents to The Secretary, NMPA before **23.06.2023** superscribing “**Application for the post of Chief Engineer (Civil) in New Mangalore Port Authority**”:

- (i) Certified copies of APARs for the last 5 years (2017-18 to 2021-22), duly attested by an officer not below the rank of Dy.HOD on each of the pages;
- (ii) A statement showing year-wise availability of APARs and grading duly signed by the Dy.Chairperson/Chairperson. If APAR for a particular year during the last 5 years is not available, “No Report Certificate” may be furnished alongwith APARs of the proceeding years;
- (iii) Attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.
- (iv) No Objection Certificate from the respective Port.
- (v) Certificate by the Head of the Office of the applicant. (**Annexure – II**)
- (vi) Undertaking of the applicant to the effect that candidature will not be withdrawn, if selected by Services Selection Committee;
- (vii) Vigilance and Administrative clearance of the concerned Port, as per enclosed proforma.
- (viii) The veracity of the University Certificate and the recognition of the degree obtained by the applicant may be ensured and certified.
- (ix) Two recent passport size colour photographs in a sealed envelope.

4.3 As per the Ministry’s guidelines dated 26.9.2019, in case of receipt of advance copy of application in respect of any applicant by the Port, candidature of the candidate will not be considered by the Ministry if his/her application is not received through proper channel by the Port **within 15 days** of the last date of receipt of applications, i.e. on or before **23.06.2023**.

5. The crucial date for eligibility criteria will be the last date of closing of application i.e.**08.06.2023** in terms of Ministry of Shipping’s circular No.I-26/25/2013 PE-I dated 26.9.2019.

6. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application. Vigilance report is to be furnished in the format prescribed, vide Ministry’s letter No.A-12023/2/2021-PE-I dated 20.1.2021, copy of which is attached as **Annexure-III**.

7. As per the Ministry’s guidelines dated 26.9.2019 regarding filling up the HoD level posts in Major Port Authorities, Port official, who withdraws his/her candidature for the post after his selection by the Service Selection Committee, will be liable for debarment from future selection to HOD level posts in all Major Port Authorities for a period of two years.

8. Further, the Ministry vide letter dated 20.9.2022 has issued the advisory in continuation to its earlier guidelines dated 26.09.2019 regarding filling up the HoD level posts in Major Port Authorities wherein it is inter-alia stated that -

*“In this connection, it is clarified that certain documents viz. obtaining vigilance clearance, APARs of the candidate may take some time due to administrative formalities. In such scenario, the Ports need to forward the application of the officer with the approval of the competent authority (i.e. through proper channel) to the Port which has issued advertisement before due date of submission of applications. Such applications through proper channel (even though without APARs, Vigilance etc.) will be taken into consideration by the Ministry for appointment to HOD level posts.*

*However, for consideration of candidature of the candidate by the Selection Committee, the Ports are required to forward the remaining documents without unnecessary delay.*

*At various instances, the Ports forward the applications of the candidates in the last hours. Thus, it becomes impossible for the application to reach the Port that issued advertisement before due date of submission. In such cases, the ports are required to forward his application (through proper channel i.e. forwarding of the Port alongwith printout of OAP application) via email so that the candidature of the candidate could be considered for the post. Subsequently, the complete application of the candidate alongwith other documents may be forwarded by the Port by registered Post to the Port that issued advertisement.”*

9. Incomplete applications or applications not made following the stated procedure or received after due date will not be considered.

Yours faithfully,

(Jijo Thomas)  
Secretary

New Mangalore Port Authority

Encl: As stated

Encl: 1)Annexure -I  
2)Annexure - II  
3)Annexure- III

Copy to Shri. Sandeep Gupta, Director and Shri. Rajiv Nayan , Under Secretary (PHRD), Ministry of Ports, Shipping & Waterways, No.1, Parliament Street, New Delhi – 110 001 for information.

ANNEXURE - I

Name of the Post	No. of Posts	Classification	Scale of Pay	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (in yrs.)	Educational and other qualifications prescribed for direct recruitment	Whether (a) Age educational qualifications (b) educational qualifications (c) experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
2	3	4	5	6	7	8	9	10	11	12	13
Chief Engineer (Civil)	1	Class-I (HOD)	Rs.100000-260000/-  Note: The pay scale will be upgraded to the scale of pay of Rs.120000-280000/- after completion of three years regular service with the approval of the Central Government.	Selection	45	(i) Degree or equivalent in Civil Engg. from a recognized University/Institution  (ii) Fifteen years experience in executive cadre in Planning/Construction/Design/Maintenance preferably of Port and Marine Structures in an Industrial/Commercial/ Govt. Undertaking.	(a) No (b) Yes (c) No	N.A.	By absorption through Composite method failing by deputation failing both by direct recruitment	For absorption through composite method: (i). Officers holding posts in the scale of pay of Rs. 80000-220000/- with three years regular service in the grade in Civil Engineering Department in a Major Port Trust shall be eligible.  For deputation: (ii). Officers holding the posts of Chief Engineer and equivalent posts in the Civil Engineering Department in the scale of pay of Rs.100000 – 260000/- with two years regular service in the grade or officers holding post of Deputy Chief Engineer and equivalent posts in the Civil Engineering Department in the scale of pay of Rs.80000-220000/- and above with five years regular service in the grade in the Central Government or State Governments or Union Territory administration/Public Sector Undertakings or Autonomous Bodies (other than Major Port Trusts) shall be eligible.  The selection is by merit for which the bench mark in overall grading in the Annual Confidential Reports will not be below "Very Good".	Feeder Post: Deputy Chief Engineer in the Civil Engineering Department in the pay scale of Rs.80000-220000/-.

**ANNEXURE-II**

Certificate to be given by Head of Office of Shri/Smt :.....

Designation: .....

1. It is certified that the particulars furnished by the Officer are correct.
2. It is certified that no Disciplinary/Vigilance case is pending or contemplated against the applicant and that he/she is clear from the Vigilance and Administrative angle.
3. His/her integrity is certified.
4. It is certified that no major/minor penalty have been imposed on the Officer during the last 10 years.
5. Attested copies of the ACRs for the last five years ( 2017-18 to 2021-22) are enclosed.
6. The veracity of the University certificates relating to educational qualification has been ensured and certified.
7. It is certified that the incumbent meets the requisite eligibility criteria w.r.t. educational qualification and experience as specified in the Annexure- I of the circular for absorption through composite method.

Signature of the Dy.Chairperson/  
Chairperson alongwith official seal

ANNEXURE - III

PARTICULARS OF THE OFFICER FOR WHOM VIGILANCE  
COMMENTS/CLEARANCE IS BEING SOUGHT

(To be furnished and signed by the CVO or HOD)

1. Name of Officer (in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs :  
including batch/year cadre etc.  
wherever applicable

7. Positions held (during the ten preceding year) :

Sl. No.	Designation & Place of posting	From	To
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8. Whether the Officer has been placed on the "Agreed List" or List of Officers of Doubtful integrity (If yes, details to be given) :
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result (\*) :
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty (\*) :
11. Is any disciplinary/criminal proceedings or charge-sheet pending against the Officer as on date.(If so, details to be furnished including reference no., if any of the Commission) :
12. Is any action contemplated against the Officer as on date.(If so, details to be furnished) (\*) :
13. Whether the officer/official has submitted his/her annual immovable property return of the previous year as required under Rule 18 of the CCS (Conduct) Rules, 1964 within the prescribed limit.

14. Details of complaint pending against the Officer  
as on dated.

The applied post being Selection post at the level of Head of Department, the officer is Clear/not clear from vigilance angle as per the guidelines of DoPT/CVC issued from time to time.

Date:

(Name & Signature)

(\* If Vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.