



नव मंगलूर पत्तन प्राधिकरण / NEW MANGALORE PORT AUTHORITY  
प्रशासन विभाग / Administration Department  
पीअनुभाग.ए.एल. / PLA Section

### REQUEST FOR QUOTATION

Enquiry No: 4/19/2022/PLA-2 : Date 08-09-2022  
Date of RFQ document available : 08-09-2022  
Estimated cost for three years : Rs.1,90,347.00  
Last date & Time for Submission : 19-09-2022 at 15-30 Hrs.  
Date & Time of Opening : 19-09-2022 at 16-00 Hrs.

To,  
As per list enclosed

**Subject : Administration Department – Supply of Newspapers to various offices of NMPA for three years – Reg.**

Sealed single stage single envelop/cover system quotations are invited from News Agencies on or before 15-30hrs of 19-09-2022 addressed to Secretary i/c, NMPA for supplying the Newspapers as per the terms and conditions. The sealed envelope should be clearly superscribed with the above Enquiry No., the due date and filled in prescribed BOQ format with checklist shall be dropped in the Tender Box kept at NMPA Administration Building (Near PR Section) Panambur, Mangalore-575010.

#### **Terms and Conditions:**

1. The price quoted should be inclusive of all applicable charges for delivery at NMPA offices, Panambur.
2. The supply of newspapers should be effected immediately after the issue of supply order, failing which the award shall be cancelled and EMD will be forfeited.
3. The period of the quotation shall be valid for three years from the date of notification of the award of contract.
4. Bidders should deposit EMD amount of Rs.4,500.00 (Rupees Four Thousand Five Hundred only) through RTGS in favor of FA&CAO, NMPA and scanned copy of RTGS payment details should be attached in RFQ, which is refundable without interest after awarding the contract to the unsuccessful bidder. The EMD of the successful bidder will be treated as Security Deposit, which is refundable without interest after the expiry of the contract.
5. The BOQ format in complete shape (Annexure-I) & as required shall be submitted along with proof of EMD, checklist (Annexure-II), other required documents in a closed sealed cover superscribed as "Quotation for Supplying of News Papers to various offices of NMPA for three years". So as to reach not later than 15-30 hrs on due date i.e., 19-09-2022 to the undersigned & the quotation will be opened on same day at 16-00 hrs in Secretary Office.
6. Quotations must be addressed to Secretary i/c, New Mangalore Port Authority, Panambur, Mangalore – 575010 and should reach on or before above mentioned due date/ time.
7. The newspapers should be supplied/delivered within the stipulated time on or before 9-30 AM daily to various NMPA offices without any damage/loss.
8. The news agency will supply the newspapers without any interruption till the completion of contract. If the agency fails to supply the newspapers at various offices of NMPA before completion of contract, the agency shall be bound to pay the damages for default and

EMD will be forfeited. Damages, over and above the EMD will be recovered from the unpaid bills. The Agency should remit the penalty amount along with balance amount to FA&CAO, NMPA immediately.

9. Quotations must be given by the news agency duly sealed and signed by proprietor/partner/manager of the agency. Work order will be awarded to the lowest bidder.
10. The Agency shall have to submit the copy of PAN Card and GST Registration Certificate. If GST is not applicable necessary exemption document along with last year ITR shall be submitted.
11. The Agency shall also provide Bank details such as Name, Account Number, Account Type, branch IFSC Code for safer & easier payment transaction through RTGS/NEFT.
12. Payment terms for Bidders – It will be mandatory for the bidders to indicate their bank account numbers and other relevant e-payment details so that payments could be through ECS/RTGS/NEFT mechanism instead of payment through cheque and payment will be made on a quarterly basis on receipt of bill. The bills of supplied News papers to various departments to be submitted by the contractor on Quarterly basis latest by the 7<sup>th</sup> day of the subsequent month to Secretary i/c, along with the requisition issued. Payment will be made within 15 working days from the date of receipt of bill through FA&CAO, NMPA subject to timely submission of bills along with relevant documents by the contractor.
13. Penalty for use of Undue influence: The bidder undertakes that he has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of NMPA or otherwise in procuring the work Orders or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the present Work Order or any other work order with the Government of India for showing or forbearing to show favour or disfavor to any person in relation to the present work Order or any other work Order with the Government of India. Any breach of the aforesaid undertaking by the bidder or any one employed by him or acting on his behalf (whether with or without the knowledge of the bidder) or the commission of any offers by the bidder or anyone employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1986 or any other Act enacted for the prevention of corruption shall entitle NMPA to cancel the work Order and all or any other work Orders with the Bidder and recover from the Bidder the amount of any loss arising from such cancellation. A decision of NMPA or the nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Bidder. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the Bidder towards any officer/employee of NMPA or to any other person in a position to influence any officer/employee of the NMPA for showing any favour in relation to this or any other Work Order, shall render the Bidder to such liability/ penalty as NMPA may deem proper, including but not limited to termination of the Work Order, imposition of penal damages, forfeiture of the EMD and refund of the amounts paid by NMPA.
14. New Mangalore Port Authority may terminate the contract by giving one month's notice on the ground of unsatisfactory services.
15. The contract can be otherwise terminated without assigning any reason by either side by giving two months advance notice (60days). During the period of notice both the parties shall continue to discharge their duties and obligations.
16. NMPA reserves the right to any addition or alteration of the newspapers after awarding the contract.


17. NMPA reserves the right for inclusion/exclusion in the Terms and Conditions as per the requirement during or after awarding the contract.

18. Earnest Money Deposit of Rs.4,500.00 is to be paid by RTGS to NMPA Bank account, details as follows:-

Bank Name	-	State Bank of India
Branch name	-	Panambur, Mangalore – 575010.
A/c no.	-	10205649448
IFSC Code	-	SBIN0002249

19. Dispute Resolution: (i) All disputes or differences arising out of or in connection with the Work Order shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the Work Order or performance, which cannot be settled amicably, shall be referred to the Chairperson NMPA.

20. All disputes are subject to the courts having Mangalore jurisdiction only.

  
Secretary i/c  
New Mangalore Port Authority.  
Panambur, Mangalore

Bill of Quantity Format

Sl. No	Name of the Newspaper	Daily Quantity required (Nos)	Total Quantity required for Three Years (Nos)	Days		Daily Newspa per Price (Rs.)	Total Price Quoted for 3 years (Rs.)
English:							
1	Times Of India	4	4380	624	Saturday		
				624	Sunday		
				3132	Other Days		
2	The Hindu	4	4380	624	Saturday		
				624	Sunday		
				3132	Other Days		
3	Economic Times	2	2190	312	Saturday		
				312	Sunday		
				1566	Other Days		
4	Business Line	4	4380	624	Saturday		
				624	Sunday		
				3132	Other Days		
5	Indian Express	4	4380	624	Saturday		
				624	Sunday		
				3132	Other Days		
6	Deccan Herald	1	1095	156	Saturday		
				156	Sunday		
				783	Other Days		
Kannada:							
7	Udayavani	1	1095	156	Saturday		
				156	Sunday		
				783	Other Days		
8	Vijaya Karnataka	1	1095	156	Saturday		
				156	Sunday		
				783	Other Days		
9	Vijayavani	3	3285	468	Saturday		
				468	Sunday		
				2349	Other Days		
10	Hosadigantha	1	1095	156	Saturday		
				156	Sunday		
				783	Other Days		
11	Total Rs:						
12	Service Charges ( in percentage)						
13	Grand Total (Sl.No.11+Sl.No.12)						

**Note: -**

- (a) All charges should be included in the final total.  
(b) The final amount quoted will be for supply of News Papers to various offices at NMPA for three years.  
(c) GST if any as applicable separately.

(Signature of the Bidder)

Name and Address:  
(seal)

CHECK LIST

Standardization of Newspapers to various offices of NMPA for Two Years		
Sl	Enquiry No: 4/19/2022/PLA-2	Date: 08-09-2022
1	NAME & ADDRESS OF THE AGENCY	
2	OTHER INFORMATION	PHONE No: FAX No : MOB No : E-MAIL :
3	NAME & DESIGNATION OF THE PERSON OF THE AGENCY TO WHOM ALL REFERENCES SHALL BE MADE	
4	COPY OF PAN CARD	YES/NO
5	COPY OF GST REGISTRATION	YES/NO
6	EMD SUBMITTED	YES/NO
7	BANK DETAILS	YES/NO

THIS IS TO CERTIFY THAT I/WE BEFORE SIGNING THIS RFQ HAVE READ AND FULLY UNDERSTOOD. ALL THE TERMS AND CONDITIONS CONTAINED HEREIN AND UNDERTAKE MYSELF/OURSELVES TO ABIDE BY THEM.

(Signature of the Bidder)

Name and Address:  
(seal)