

**MINUTES OF THE MEETING HELD ON 11-07-2019 FOR THE QUARTER ENDING**  
**30-06-2019**

The quarterly meeting for the quarter ending 30<sup>th</sup> June 2019 of the ICC under the “the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal)” Act, 2013 was held at 3:00 PM on 11/07/2019 at Video Conference Room.

1. Discussed about the oral complaints received so far.
2. Discussed about the orientation programme conducted about the act during the month of June 2019.
3. Meeting with the Chairman in person regarding the earlier complaints/ recommendations given by ICC/ etc. Presiding Officer and external NGO member discussed with the Chairman regarding implementation of recommendations on top priority. Chairman sir was convinced to implement the ICC recommendations. The recommendations with reference to RFID punching at all times, vehicles GPS and safety audit need to be justified. Women’s safety audit estimation details need to be collected before taking decision.

Sd/-

Presiding Officer

Sl.No.	Name	Designation	Signature
1	Swapna.A	Presiding Officer	Sd/-
2	Capt. Gaurav Mathur	Dock Master	Sd/-
3	Avinash	AO Gr.I	Sd/-
4	Anusooya	PA to HOD	On leave
5	Bindu.D	AE (C)	Sd/-
6	Sushma.H	A.E (Mech), Safety Officer i/c	Absent
7	Merlyn Martis	Director of Development Education Services, Mangalore	Sd/-