



नव मंगलूर पत्तन प्राधिकरण NEW MANGALORE PORT AUTHORITY
यांत्रिक विभाग MECHANICAL ENGINEERING DEPARTMENT,
पणंबूर, मंगलूर-५७५०१० Panambur, Mangaluru- 575010.

Phone: 0824- 2887777/2887706/2887753.



No.2/25/2023-24/EE(M)II/TS/ DY.CH&CVO veh

Date: 14.03.2024

To:

-Prospective bidders-

Sir,

Sub: NMPA – Mechl. Dept. –Budgetary Offers requested For “SUPPLY OF BRAND NEW TOYOTA INNOVA HYCROSS HYBRID OR EQUIVALENT SEGMENT VEHICLES ON LEASE BASIS”. - Reg.

New Mangalore Port Authority requires 02 Nos. Brand new Toyota Innova Hycross Hybrid vehicles (white board private registration) on monthly lease basis. The minimum Terms & Conditions for Leasing is as below / enclosed as Annexure-A.

You are requested to furnish your lowest Budgetary quotation for subject contract in the below mentioned format. The due date for submission of budgetary offer is on or before 20.03.2024 at 15.30 hrs.

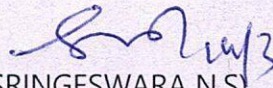
Sl. No.	Description	Monthly Rate per Vehicle in Rs (incase contract for 03 years) Make &model: Toyota Innova Hycross Hybrid (Electric + petrol) White color (VX optional/Medium variant)	Monthly Rate per Vehicle in Rs (incase contract for 05 years) Make &model: Toyota Innova Hycross Hybrid (Electric + petrol) White color (VX optional/Medium variant)	Applicable GST %
1.	Monthly charges for Supply of 01 no. Brand new vehicle (without driver & fuel) on Lease basis. Rates shall be inclusive of all charges except; 1). Driver cost 2). Fuel cost.3) Toll fee.4) GST for Lease of vehicle. Average monthly usage 2000kms. Average duty hours per day 12 hrs. No extra payment for extra kms run & extra duty hours. Vehicle shall be under the usage & custody of NMPA during the entire period of contract.			

	Description	Monthly Rate per Vehicle in Rs (incase contract for 03 years) Make &model: Toyota Innova Hycross Hybrid (Electric + petrol) White color (VX Optional/Medium variant)	Monthly Rate per Vehicle in Rs (incase contract for 05 years) Make &model: Toyota Innova Hycross Hybrid (Electric + petrol) White color (VX Optional/Medium variant)	Applicable GST %
1	<p>Monthly charges for Supply of 01 no. Brand new vehicle (with driver exclusive of fuel) on Lease basis. Rates shall be inclusive of all charges except;</p> <p>1) fuel cost. 2) Toll fee. 3) EPF. 4)ES 5)GST for Lease of vehicle.</p> <p>Average monthly usage 2000kms. Average duty hours per day 12 hrs. No extra payment for extra kms run & extra duty hours. Vehicle shall be under the usage & custody of NMPA during the entire period of contract.</p>			

- **Tentative Period of contract: 01.07.2024 onwards.**
- Terms and conditions- As per Annexure- A enclosed.

Thanking you,

Yours, faithfully,



(SRINGESWARA N.S)

Superintending Engineer (Michel.) NMPA.

अधीक्षक अभियंता (यांत्रिक)
Superintending Engineer (Mech.)

नव मंगलूर पोर्ट प्राधिकरण
New Mangalore Port Authority

पणंबूर, मंगलूर - ५७५०१०
Panambur Mangalore - 575 010 D K

Annexure-AGENERAL TERMS AND CONDITIONS (GTC):

1. The bidder should have at least two (2) years experience of having successfully executed Hiring /Rental /Lease contract OR operation & Maintenance Contracts of passenger vehicles/trucks/cars/LMV's/HMV's , except two (2) and three (3) wheelers.
2. The Bidder should have an operational office at Mangaluru. Vehicle deployed as per this contract shall be registered as Private with White number plate in the name of Bidder or Executive Engineer (Mechl.), NMPA up to contract period. Vehicle shall be registered at Mangalore RTO (KA19).

All costs for registration of new vehicle and transfer of registration on completion of contract shall be borne by contractor.

3. Vehicle shall be supplied within 45 days from date of issue of Letter of acceptance or work order.
4. For vehicle without driver & fuel: Driver & fuel shall be provided by NMPA free of cost. GST, Toll as applicable shall be paid extra by Port.
5. For vehicle with driver & exclusive fuel : Driver shall be supplied by contractor at his cost. All applicable payments to Driver (Salary, OT, etc.) excluding EPF,ESI shall be responsibility of contractor and same shall be deemed to be included in the quote. Fuel supplied by NMPA free of cost. EPF,ESI, Toll, GST as applicable shall be paid extra by Port.
6. Delay in Supply of vehicle beyond above mentioned period shall attract penalty @ Rs.1,000/- per day per vehicle up to 10 days and beyond that @ Rs.5,000/- per day, or part thereof for the 1st month and Rs.10,000/- per day or part thereof for the 2nd month, no further extension will be allowed and Performance Security Deposit will be encashed and then action as per tender Clause shall be initiated.

The Tenderer shall be responsible to comply with all requirements of various labour and commercial laws and rules applicable to this contract.

7. The quoted lease charges shall remain firm and fixed for the entire period of contract. It can be extended **if required by Port** for 02 years at same rate, terms & conditions on mutual consent, on satisfactory performance by the contractor in the previous years.
8. Tenderer shall be responsible to pay all taxes, charges and duties prescribed for operation of the vehicles within the state of Karnataka. NMPA will not reimburse any taxes, levis & duties other than the toll fee, EPF,ESI and GST for lease of vehicle.

9. Comprehensive Insurance Policy shall be taken for the vehicle to safeguard the interest of the port against all risks involved in supply to comply with the Motor vehicles Act this insurance should cover all the risks for liability of life of passengers and the driver. This should also cover all riot risks.
10. Fast tag will be provided by NMPA.
11. RFID card will be provided by NMPA free of cost. Annual Port entry passes will also be provided by NMPA free of cost.
12. Vehicles should be maintained in good running condition and kept clean and tidy inside as well as outside with comfortable seats. **The seats shall be provided with required no. of white towels which shall be neatly maintained and replaced as and when required /instructed by the controlling officer at the contractors own cost.** During routine maintenance, the vehicle shall be kept for maintenance after providing substitute vehicle (same class of vehicle) else penalty as per penalty clause will be applicable. In case any breakdown, **it shall be the sole responsibility of the tenderer to make arrangement to provide alternate or substitute vehicle** (same class of vehicle) within 01 hour without any extra cost else penalty as per penalty clause will be applicable.
13. **The vehicle is required everyday including Sundays, holidays and as per the requirement.** The vehicles shall be allocated according to the Port's needs from time to time.
14. The Tenderer should renew/maintain valid certificate of fitness, insurance, Certificate of registration, Permit, Certificate of Tax, Emission test certificate or any other necessary certificates issued by the Competent Authority.
15. The Contractor shall enter into and execute the Contract Agreement prior to start of contract, on a non-judicial Stamp paper of value Rs.200/-.
16. PERFORMANCE SECURITY for a sum equivalent of 10% of the total contract value (based on the number of vehicles ordered) including GST shall be submitted in the form of Bank Guarantee from any Nationalized/Scheduled Bank in the approved format within 28 days from the date of issue of LOA/Work order. The Bank Guarantee shall be kept valid for the total contract period plus Six Months claim Period. Thereafter, the total Performance Security shall be released to the Contractor after successful completion of the Contract, deducting any dues payable to the Port.

The Performance security may also be furnished in the form of Insurance surety bonds, account payee DD, Fixed deposit receipt from commercial bank, Bank guarantee from a Commercial bank or online payment in an acceptable form safeguarding the purchaser's interest in all respects.

17. PENALTY FOR NON AVAILABILITY OF VEHICLE.(incase equivalent substitute vehicle not provided):

a. This clause shall be applicable for non- availability of vehicle on account of break downs/mtc/repair/non deployment etc.:-

Penalty slabs are as below for any break down:-

Up to 2 days = 25 %of lease charges per day+ Nonpayment of lease charges for those days.

2 to 7 days= 50% of lease charges per day + Nonpayment of lease charges for those days.

8 to 15days= 75% of lease charges per day + Nonpayment of lease charges for those days.

16th day to till the readiness of the Vehicle =100% of lease charges per day +Nonpayment of lease charges for those days.

18. NMPA reserves the right to terminate the contract at its convenience, without assigning reasons to the contractor by giving a notice period of 90 days. The contractor shall not have right of any claim on NMPA on account of such termination.

19. Recoveries towards Income tax plus applicable surcharge on Income Tax will be made as per Govt. orders in this respect.

19. Payment shall be on monthly basis.

20. The Budgetary quotation in complete shape and as required above enclosed in a sealed cover super scribed as Budgetary offer for "SUPPLY OF BRAND NEW TOYOTA INNOVA HYCROSS HYBRID OR EQUIVALENT SEGMENT VEHICLES ON LEASE BASIS" should reach to this office on or before 20.03.2024 at 15.30hrs. and same will be opened on 20.03.2024 at 16:00 Hrs in the presence of Finance Department representative.

Thanking you,

Yours faithfully,


(SRINGESWARA N.S)

Superintending Engineer (Michal.), NMPA.

Address for Correspondence:

The Supdt. Engineer (Mechl.),

Administrative Building, 2nd Floor, Room No.236,

New Mangalore Port Authority.Panambur, Mangalore – 575 010. ಪರ್ಣಾಬೂರ್, ಮಂಗಳೂರು - 575010

Ph.:- 0824-2887777, 2887753, Mob: 9480600055.

ಅಧೀಕ್ಷಕ ಅಭಿಯಂತರ (ಯಂತ್ರೀಕರಣ)
Superintending Engineer (Mech.)

ನವ ಮಂಗಳೂರು ಪಟ್ಟಣ ಪ್ರಾಧಿಕಾರಣ

New Mangalore Port Authority

Panambur Mangalore - 575 010 D K