



ನವ ಮಂಗಳೂರು ಬಂದರು ಪ್ರಾಧಿಕಾರ
नव मंगलूर पत्तन प्राधिकरण
NEW MANGALORE PORT AUTHORITY
(Fully Solar Powered)

भारत सरकार (पत्तन, पोत परिवहन और जलमार्ग मंत्रालय)
Govt of India (Ministry of Ports, Shipping and Waterways)
ಪಣಂಬೂರು ಪಣಮ್ಬೂರ Panambur / ಮಂಗಳೂರು ಮಂಗಲೂರ Mangalore - 575010



No.3/4/2023/FADM.1

Dated 30 -05-2023

To

The Chairperson,
All Major Port Authorities.

Sir,

Sub: Filling up of the 1 post of Dy.Chief Accounts Officer and 1 post of Senior Accounts Officer in NMPA on Absorption/deputation – reg.

Applications are invited from eligible candidates for 01 post of Dy.Chief Accounts Officer in the scale of pay of Rs. 60000-180000 and 01 post of Senior Accounts Officer in the scale of pay of Rs 50000-160000 (Class – I) at New Mangalore Port Authority on absorption/deputation basis within Major Ports as per Recruitment Rules(RR) enclosed at **Annexure – I & II**. The application shall be submitted in the prescribed format at **Annexure- III**.

It is therefore, requested that the vacancies, may please be circulated among the eligible officials who satisfy the conditions of the RR for the post. The applications in the prescribed proforma received from the willing and eligible officials shall be forwarded through proper channel duly superscribing on the envelop 'Application for the post of Deputy Chief Accounts Officer or Application for the post of Senior Accounts Officer' to **The FA&CAO, New Mangalore Port Authority, Panambur, Mangalore – 575 010** along with the following required documents, so as to reach the addressee on or before the last date prescribed for receipt of application:-

- i) Copies of APARs for the last 5 years ending latest reporting year duly attested by the officer not below the rank of Dy.HoD on each page. In case the APAR for recent/latest reporting year is not available, the APAR of preceding year for similar no. of years shall be forwarded or a certificate to the extent of non availability of APAR may be furnished.

ದೂರವಾಣಿ / ದೂರಭಾಷ / Phone : 0824- 2407341, 2887399

आईएसओ 9001:2015, 14001:2015, 45001: 2018 एवं आईएसपीएस अनुपालनकर्ता पत्तन

An ISO 9001:2015, 14001:2015, 45001: 2018 & ISPS Compliant Port

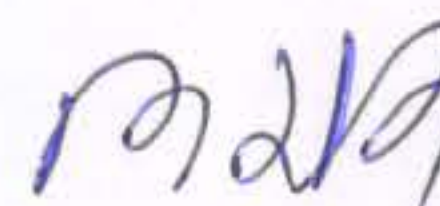
- j) Self Attested copies of all the certificates such as educational qualification, experience containing the start and end date of working in respective post with pay scale.
- k) No objection certificate from the Organization.
- l) Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.
- m) Vigilance and Administrative clearance by the concerned Organization as in the pro-forma is enclosed at **Annexure – IV**.
- n) The Veracity of the Certificate may be ensured & certified.
- o) Two latest passport size photographs (to be inserted/tagged in a transparent envelop).
- p) The certificate to be given by the employer as in the overleaf of the application format.

Application received through proper channel within the due date along with above mentioned all requirement only be considered for the said posts. The crucial date for determining the eligibility will be as on last date of receipt of the application. The terms and conditions of deputation is enclosed as **Annexure – V**.

The Management reserves the right to make any changes if need arises, without assigning any reason thereof.

The last date to receive the applications to NMPA is **31-07-2023**.

Yours faithfully,

 30/05/2023
(Vinayaka Rao)

Financial Adviser & Chief Accounts Officer.

Hindi version follows.

ANNEXURE-1

509GII/09-13

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (in yrs.)	Educational and other qualifications prescribed for direct recruitment	Whether (a) Age (b) educational qualifications (c) experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
3	Deputy Chief Accounts Officer	1	Class-I	13000-350-18250	Selection	40	(i) Member of Institute of Chartered Accountants of India or of Institute of Cost and Works Accountants of India. (ii) Nine years experience in executive cadre in the field of finance, accounting in an industrial/commercial/Govt. Undertaking.	(a) No, a degree from a recognised university is essential. (b) No (c) No	2	By Promotion failing which by absorption/deputation, both failing by direct recruitment.	Promotion from Sr. Accounts Officer in the scale of pay of Rs.10750-16750 with 4 years regular service in the grade failing which Sr. Accounts Officer in the scale of pay of Rs.10750-16750 with 2 years regular service in the grade and a combined regular service of 9 years in the scales of pay of Rs.10750-16750 & Rs.9100-15100 in the respective discipline of Finance Deptt.	Sr. Accounts Officer in the pay scale of Rs. 10750-16750.

Absorption/deputation will be of Officers holding analogous posts or post of Sr. Accounts Officer in the scale of pay of Rs.10750-16750 with 4 years regular service in the grade in a Major Port Trust.

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-Selection	Upper age limit for direct recruitment (in yrs.)	Educational and other qualifications prescribed for direct recruitment	Whether (a) Age (b) educational qualifications (c) experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks	
1	2	3	4	5	6	7	8	9	10	11	12	13	
2	Senior Accounts Officer,	3	Class-I	10750-300-16750	Selection	35	<u>Essential:-</u> Member of Institute of Chartered Accountants of India or of Institute of Cost and Works Accountants of India. (ii) Five years experience in Executive cadre in the field of Finance, Accounting in an Industrial/Commercial/ Govt. Undertaking.	(a) No (b) No, however a degree from a recognised university is essential. (c) No	2	By promotion failing which by absorption/deputation, failing both by direct recruitment.	Promotion from Accounts Officer Gr-I in the scale of pay of Rs.9100-15100 with 5 years regular service in the grade failing which Accounts Officer Gr-I in the scale of pay of Rs.9100-15100 with 2 years regular service in the grade and a combined regular service of 8 years in the scales of pay of Rs.9100-15100 & Rs.8600-14600 in respective discipline of Finance Deptt.	Absorption/deputation will be of Officers holding analogous posts or post of Accounts Officer Gr-I in the scale of pay of Rs.9100-15100 with 5 years regular service in the grade in a Major Port Trust.	Feeder post Accounts Officer Gr-I.

ANNEXURE – III

Affix
photograph here

FORMAT OF APPLICATION

1	Name of the Post applied for					
2	Circular No. & date					
3	Name of the Candidate					
4	Name of Father/Husband					
5	Date of birth/age (Attested copy of proof Shall be enclosed)					
6	Sex		Male/Female			
7	Caste (Whether SC/ST/OBC/UR) (copy of certificate to be enclosed)					
8	Nationality					
9	Qualification (Copies of certificates shall be enclosed)					
10	Experience in chronological order, with designation, pay scale & break –up as below. Separate sheet may be used if required (Experience certificate issued by the previous employer shall be enclosed)					
	Name of the Organization	Post Held	Scale of pay	From	To	Nature of duties performed
11	Permanent Address					
12	Address for communication (Email & Telephone Number)					
13	Name of the Organization					
14	No objection Certificate from the Employer					

Declaration

I, Sri/Smt.....(name) hereby declare that the information furnished above are true and correct. If any information furnished above is found incorrect/false. I myself render liable for disqualification for the post applied for apart from the necessary legal actions, as may be deemed fit.

Place :
Date:

Signature of the Applicant

P.T.O.

(The Certificate to be given by the concerned Ports)

1. Copies of APARs for the last 5 years, attested by the Officer not below the rank of Dy.HoD on each page are enclosed.
2. Attested copies of all the certificates in proof of educational qualification, present and past work experience in the respective post & pay scale enclosed.
3. No objection certificate of the respective Organization enclosed.
4. Undertaking of the applicants not to withdraw the candidature, if selected is enclosed.
5. Vigilance and Administrative Clearance by the concerned Organization is enclosed in prescribed format (Annexure IV)
6. The Veracity of the University Certificate & the recognition of the degree obtained by the applicant may be ensured & certified.
7. Recent two passport size Photographs are inserted/tagged in a transparent envelop.

Place:
Date:

Signature of the Authorised Officer with seal.

ANNEXURE - IV

Particulars of the Officer for whom vigilance Comments/clearance is being sought

(To be furnished and signed by the CVO or HOD)

5. Name of Officer(in full) :
6. Father's name :
7. Date of Birth :
8. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs including batch/year cadre etc. :
wherever applicable
7. Positions held (during the ten preceding year)

Sl. No.	Designation & place of posting	From	To

8. Whether the Officer has been placed on the "agreed List" or List of Officers of Doubtful integrity (If yes, details to be given) :
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result(*) :
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty (*) :
11. Is any disciplinary/criminal proceedings or charge-sheet pending against the Officer as on date.(If so, details to be furnished including reference no., if any of the Commission) :
12. Is any action contemplated against the Officer as on date.(If so, details to be furnished)(*) :

Date:

(Name & Signature)

(*) If Vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.

ANNEXURE – V

THE TERMS AND CONDTIONS OF DEPTUATION AT NEW MANGALORE PORT AUTHORITY

- 1. PERIOD OF DEPUTATION:** The period of deputation is 3 years subject to curtailment.
- 2. PAY:** During the period of deputation the employee will have the option either to get his/her pay fixed in the deputation post under the operation of the normal rules or to draw pay of the post held by him/her in his parent department + a deputation allowance in accordance with and subject to be conditions as modified from time to time and such other general or special orders.
- 3. DEARNESS ALLOWANCES:** Dearness allowance under the rules of the parent department or under the Rules of the New Mangalore Port Authority accordingly to which he/she retains his/her Scale of Pay under the Parent Department or draws pay in the scale attached to the post under the Port.
- 4. LOCAL ALLOWANCE:** If the deputationist chooses his/her Parent Department's pay, then the H.R.A. shall be payable as per rules of his Parent Department at the rates applicable to NMPA employees.
- 5. CHILDREN'S EDUCATIONAL ALLOWANCE & REIMBURSEMENT OF TUTUTION FEES:** The deputationist will be eligible for the allowances as per the rules of the Parent Department, if he/she opts for the Parent Department's scale of pay. If the deputationist opts for the Port's scale of pay, all the above allowances shall be payable as per the rules applicable to the Port.
- 6. JOINING TIME PAY AND TRANSFER T.A.:** He/she will be entitled to T.A. and joining time both on joining the post of deputation and on reversion there from to the Parent Department under the rules of the Port. The expenditure on this account will borne by the Port.
- 7. TRAVELLING ALLOWANCES:** For journey on duty during the period of deputation travelling allowance to be regulated under rules of the NMPA.
- 8. LEAVE AND PENSION:** During the period of deputation, he/she will continue to be governed by the leave and pension rules of the parent Organization applicable to him/her before such transfer on deputation.

- 9. PROVIDENT FUND BENEFITS:** During the period of deputation, he/she will continue to subscribe to the Provident Fund of his/her Parent Organization in accordance with rules of such Fund. In case, the deputationist is governed by the Contributory Provident Fund Rules, the Employer's contribution is payable by the Port for the period of deputation.
- 10. LEAVE TRAVEL CONCESSION:** He/she will continue to be governed by the leave travel concession rules of his Parent Organization as amended from time to time and the cost thereof will be borne by the New Mangalore Port.
- 11. MEDICAL FACILITIES:** The deputationist will be entitled to medical facilities available to the employees under the rules of the New Mangalore Port.
- 12. RESIDENTIAL ACCOMMODATION:** On allotment of accommodation by the Port, the recovery of rent from the deputationist shall be as per the Rules/Regulations of the New Mangalore Port.

Financial Adviser & Chief Accounts Officer