



नव मंगलूर पत्तन प्राधिकरण NEW MANGALORE PORT AUTHORITY
यांत्रिक विभाग MECHANICAL ENGINEERING DEPARTMENT,
पणंबूर, मंगलूर-५७५०१० Panambur, Mangaluru- 575010.

Phone: 0824- 2887777/2887706/2887753.



No. 2/25/ CH off or HOD/2022-23/EE(M)II/TS

Date:07.03.2023

To:

The Prospective Bidders.

Sir,

Sub: NMPA – Mechl. Dept. – **Budgetary offers** requested for “Hiring of 4+1 seater Sedan Cars of Minimum 3900mm Overall length (without driver & fuel) at New Mangalore Port Authority for Chairman. Office / Senior Executives for a period of three (3) years”- Reg.

New Mangalore Port Authority intends to hire Petrol/diesel run Sedan type cars (without driver) for a period of three (3) years on monthly hired basis. Fuel shall be supplied by NMPA and Departmental Drivers shall be provided by NMPA for operating the hired car. The vehicle shall not be earlier than January 2022 model. The vehicle must taxi/tourist permit.

The minimum Terms & Conditions for Hiring is enclosed as Annexure-I. You are requested to furnish your Budgetary offer for the same in the below mentioned format. The due date for submission of **Budgetary offer** is on or before **13.03.2023**.

Sl No.	Type of vehicle, Make, Duty Hours, Kms and Model.	Monthly Rate in ₹ per each car (excluding GST).	Total amount for 01 car for 03 Years . (excluding GST).
1.	Monthly hire charges for 4+1 seater Sedan cars of minimum 3900mm overall length (without driver & fuel), Excluding GST. Model: Not earlier than Jan 2022 ,_Colour : White. Approx. KMs run per month : 1500, Duty time:12 hrs. duty as instructed by the controlling officer.		

Note: **GST will be paid extra.**

- Terms & conditions are As per Annexure-I enclosed.
- The Budgetary offer in complete shape and as required above enclosed in a sealed cover super scribed as “Hiring of 4+1 seater Sedan Cars of Minimum 3900mm Overall length (without driver & fuel) at New Mangalore Port Authority for Chairman Office / Senior Executives for a period of three (3) years” should reach to EE(M)II office on or before 13.03.2023 at 11.00 A.M.
- Date of opening : 13.03.2023 at 11:30 AM at EE(M)II office.

Your earlier action in this regard may kindly be appreciated.

Thanking you,

Encl: As above

Your's faithfully,

(GLADSTONE L.V.)

Executive Engineer (Mechl.)II.

कार्यपालक अभियंता, यांत्रिक प्रभार II
Executive Engineer, Mechl.Divn II

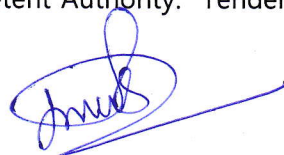
नव मंगलूर पत्तन प्राधिकरण
New Mangalore Port Authority

पणंबूर, मंगलूर - ५७५०१०
Panambur, Mangalore - 575 010

07/3/2023

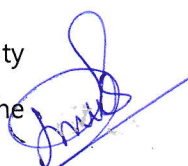
ANNEXURE-I
TERMS AND CONDITIONS:

1. The Cars/ vehicle mentioned above going to be hired is A C. Taxi/ tourist permit and shall not be earlier than January 2022 model. The above vehicles are hired on monthly hire basis for a period of 03 years. The detailed specifications of the vehicles are mentioned above with duty hours and are for the use of Officers for their official works in and around NMPT, Mangalore. **Fuel and Driver shall be provided by NMPA.**
2. All kinds of repair & maintenance including accidental repair shall be responsibility of the tenderer. The vehicles are for the use of Official work/site visit of Departmental Officers/employees in and around NMPA.
3. The vehicles should be maintained in good running condition and kept clean and tidy inside as well as outside with comfortable seats by the tenderer. The seats of the vehicles shall be provided with white towels which shall be washed as and when required/instructed by the controlling officer. The vehicle shall also be provided with air fresh sprays which shall be replaced when empty. The vehicles shall be fitted with appropriate PESO approved spark arrestor by the tenderer. **In case any breakdown, it shall be the sole responsibility of the tenderer to make arrangement to provide alternate (same class of vehicle) in time without any extra cost.**
4. The vehicles are required everyday including Sundays, holidays and as per the requirement of Officers to whom the vehicles are allotted. The vehicles shall be allocated according to the Port's needs from time to time.
5. The Tenderer shall comply with all the labour, commercial and industrial laws applicable for performance of this contract. Tenderer shall be responsible to pay all taxes, charges and duties prescribed for operation of the vehicles within the state of Karnataka. NMPT will not reimburse any taxes, levis & duties other than the GST as per prevailing rates during the currency of contract. GST will be paid extra. Tolls paid will be reimbursed at monthly bill.
6. The tenderer should *renew* the certificate of fitness, insurance, Certificate of registration, Valid Permit every year, Certificate of Tax, Emission test certificate (every 6 months) issued by the Competent Authority. Tenderer should replace



the vehicles which are not in roadworthy. Failure to comply the above renewals, then Tenderer is responsible to pay any Fine/penalty to the RTO any concerned authority in any time as per their instructions/rules.

7. In case of any accident caused to any person including the tenderer's or Port's workmen or damage to any property in the course of the execution of the contract, the tenderer will be solely responsible for payment of Compensation, Medical aid, etc. In case, the tenderer fails to pay the compensation within a reasonable time, where the damage occurs within the Port area, the Port may settle the claims and arrange to recover the same from the tenderer. The tenderer shall be solely responsible for any accidents to his/her employees, Port's employees, or the public, from any cause whatsoever and he shall indemnify the NMPA against any damage to property or injury to person resulting from any such accidents and shall take steps to properly insure against any claims. NMPA shall not have any connection whatsoever in this connection against any proceedings/actions by any Government/Departments of Governments, etc.
8. The contractor shall submit every month bill in duplicate duly indicating the monthly abstract of kms run to the respective officers to whom the vehicles are allotted. The concerned / controlling officers i.e. vehicle user officer/division will arrange 100% payment within 15 days from the date of submission of monthly bills along with the required documents. Toll charges paid shall be reimbursed to the contractor along with the monthly bill. A statement shall be enclosed along with the monthly bill on the payment of tolls certified/countersigned by the user /controlling officer.
9. In the event of continued **unsatisfactory performance or non-compliance with any of the provisions** of this contract, NMPA reserves the right to cancel the contract and forfeit the Security Deposit by **giving 30 days notice. On forfeiture of Security Deposit and while imposing any penalty applicable GST will be collected from the contractor.**
10. In the event of additional vehicle required, then Contractor shall supply same class of vehicle at same rate, terms and conditions.
11. The contractor shall park the vehicles at NMPA premises while on NMPA duty at his risk and cost. No charges shall be earned on this account from the



contractor. Place of parking of vehicles will be provided either in the Port's Administrative Office building premises or any other location as instructed by the controlling officers depending upon the reporting place of vehicles. The Port Trust shall not be responsible for any loss or damage caused to the vehicle/vehicles while parked in the Port premises. Recoveries will be made at applicable rates of Port from the contractor's bills, if contract vehicle causes damages to Ports property.

12. Recoveries towards Income tax plus applicable surcharge on Income Tax will be made as per Govt. orders in this respect.
13. Tenderer shall provide Necessary Port Entry Passes to the vehicle at his own cost.
14. The rates quoted shall be inclusive of all expenses such, maintenance,, insurance, road tax, permit, F.C, any other over heads and profit. The rates quoted shall be exclusive of Fuel, Driver and GST. The contractor shall file the applicable tax & returns within the time and submit the documentary evidence.
15. The quoted hire charges shall remain firm and fixed for the entire period of contract. After satisfactory completion of initial 03 years contract period, the contract period may be extended for one or 02 years at same rate, terms & conditions if required by Port on mutual consent.
16. The Budgetary offers in complete shape and as required above enclosed in a sealed cover super scribed as Budgetary quotation for "Hiring of 4+1 seater Sedan Cars of Minimum 3900mm Overall length (without driver & fuel) at New Mangalore Port Authority for Chairman Office / Senior Executives for a period of three (3) years" **should reach to this office on or before 13.03.2023 at 11.00hrs and same will be opened on 13.03.2023 at 11:30 Hrs** in the presence of Finance Department representative.

Thanking you,

Your's faithfully,

(GLADSTONE L. V.)

Executive Engineer (Mechl.)II.

Address for Correspondence:

The Executive Engineer (Mechl.)II,
Administrative Building, 2nd Floor, Room No.236,
New Mangalore Port Authority, Panambur, Mangaluru – 575 010.
Ph:- 0824-2887706, 2887753,2887777.Mob: 8762523433., 9741637300.

09/03/23
कार्यालयक अभियंता, यांत्रिक पथार II
Executive Engineer, Mechl.Divn. II
नव मंगलूर पत्तन प्राधिकरण
New Mangalore Port Authority
पणंबूर, मंगलूर - ५७५०१०
Panambur, Mangalore - 575 010