



# NEW MANGALORE PORT AUTHORITY

STORES DIVISION, PANAMBUR, MANGALORE- 575 010

Phone: 0824-2887721/726 Extn. 721/726

Direct : Telephone : 0824-2407721, Fax : 0824-2407721

GSTIN : 29AAALN0057A2ZG

Enquiry No.: (2/5/Jan-01/2022-23/AMM/DyMM)- 2693

To,  
As per the List Enclosed

Dated : 13.01.2023

**Last Date & time for Submission : 24.01.2023**

**On or Before 3.00 pm**

**Date of Opening : 24.01.2023**

**Time of Opening : 3.30 pm**

**Subject : NMPT Stores Division: Supply, replace and fixing of Modular Furniture's accessories -  
Quotation Requested- Reg**

Sealed quotations are invited from you on or before 3.00 pm **Dt. 24.01.2023** addressed to the Dy. Materials Manager for the items given below subject to the terms and conditions printed overleaf. The sealed envelope should be clearly superscribed with the above Enquiry No., the due date and shall be dropped in the Tender Box kept at Dy. Materials Manager Office, Stores Division, Panambur, Mangalore-575 010

Sl No	Description	Unit	HSN	Quantity	Rate per Unit	GST
1	Supply replace and fixing of telescopic channel (ISI Marked with one year warranty) of existing drawer unit of modular furniture	Nos		30		
2	Supply replace and fixing of front multi drawer lock (ISI Marked with one year warranty) of file cabinet unit of modular furniture	Nos		3		
3	Dismantling and shifting of 4 no's L type workstations & 2 set Manager workstation.	Lot		1		

Yours faithfully,

  
Dy. Materials Manager

13/01/2023

OR  
VCH

## TERMS AND CONDITIONS OF TENDER

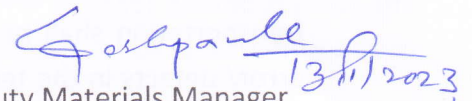
1. The offered basic price should include freight charges on FOR destination basis and any other charges except GST. The price quoted should be firm and the percentage of GST shall be shown separately. The HSN code/Accounting Code of Service (As applicable) of the individual items is to be mentioned.
2. Price quoted should be net and valid for a minimum period of three months from the date of opening of the quotation.
3. Quotation should be free from corrections / erasures. In case there is any unavoidable correction it should be properly attested. If not the quotation will not be considered. The Firm can submit only one offer for each item. Multiple offers are not acceptable.
4. In order to avail the benefit extended by the Govt to Micro and Small Enterprises registered with MSME as mentioned in the clause No.17 of this RFQ. The Micro and Small Enterprises registered with District Industries Center (DIC) or Khadi and Village Industries Commission or Khadi & Industries Board (KVIB) or Coir Board or National Small Industries Corporation (NSIC) or Directorate of Handicrafts and Handlooms or Udyog Aadhar Memorandum or any other body specified by Ministry of MSME. The required registered certificate should be enclosed.
5. The materials to be supplied from the latest manufactured batch, against Purchase Order within 30 days from the date of issue of Purchase Orders. The Supplier should replace the consignment if supplied items are not as per technical specification of BOQ as mentioned in RFQ.
6. The Port Authority reserves the right to recover any Loss sustained due to delayed delivery by way of penalty.
7. The quotation must be in the form furnished by the Port Authority.
8. The NEW MANGALORE PORT AUTHORITY reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
9. The prices quoted should be firm till the supplies are completed.
10. The NEW MANGALORE PORT AUTHORITY reserves the right to modify the quantity specified in this enquiry.
11. The NEW MANGALORE PORT AUTHORITY will not issue 'C or 'D' Form for the purpose of

concessional rate of Tax you may claim at full rate if legally leviable.

12. Quotations should be strictly as per the technical specification mentioned in tender without any deviation. Conditional offers will not be accepted / entertained.
13. Quotation written in pencil will not be considered.
14. The supply should be effected within 30 days after the issue of supply order.
15. Please quote the rates in words and figures.
16. **Price Bid will be evaluated based total value wise on basic price.** The GST element if any will not be considered for comparison.
17. Dispute Clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at Mangalore only.
18. **PAYMENT:** Please note that neither any type of advance/partial payment will be made nor document through Bank will be accepted. 100% Payment will be made Within 20 days after the completion of supplies of all ordered materials & accepted by the Department along with all relevant documents- Test Certificate/ Warranty Certificates/ Invoices etc.
19. The materials shall be securely packed and dispatched to NMPT Main stores Panambur, Mangalore 10, duly covering the transit insurance. Any damage to the items during transportation shall be to suppliers account. If the supplied items are rejected due to any error/ defects in the technical specification/Make/Quality/Size/Weight, supplier has to make his own arrangements at his cost to lift the rejected materials and to replace the same immediately without any delay.
20. **Delivery period for Supply in full shape:** Within 30 days from the date of issue of Letter of Acceptance/Purchase Order. The materials will have to be supplied on 'Door delivery' basis to our stores at New Mangalore Port Authority, Panambur, Mangalore duly insured at your cost. The materials are to be supplied from the latest manufactured batch and installed as detailed in scope of work. Delivery of quantities against subsequent orders will have to be made within 1 week of receipt of order.
21. **Scope of Work:** The firm must
  - a. Supply replace and fixing of telescopic channel (ISI Marked with one year warranty) of existing drawer unit of modular furniture.
  - b. Supply replace and fixing of front multi drawer lock (ISI Marked with one year warranty) of file cabinet unit of modular furniture.

- c. Dismantling, shifting and reinstallation of 4 no's L type workstations & 2 set Manager Workstation at same office.
  - d. If required; the supplier may visit Purchase section, Admin Building, NMPA to understand the nature of work.
  - e. The executed work shall guaranteed for a period of one year.
22. **Guarantee:** The **Items** supplied with the latest manufacturing batch and Item No 1 to 2 shall be guaranteed for the period of minimum 12 months from the date of supply. The "**Guarantee Certificate**" shall be submitted along with the supplies.
23. **Liquidated Damage:** The material shall be supplied within the stipulated period mentioned in the purchase order to avoid any penalty for late delivery. If the materials are not supplied within the delivery period, Liquidated Damage will be levied on the undelivered portion at the rate of 0.5 % of the value of the material per week or part thereof, subject to a maximum of 10% of the total tax invoice value of the item unless extension is obtained in writing from the office on valid ground before expiry of delivery period. In the event of forfeiting the EMD / LD / SD GST is applicable & while imposing penalty GST shall be collected.
24. Quotation will be opened on due date at 3.30 p.m. in the office of the Dy. Materials Manager in the A.O. Building Panambur, Mangalore in presence of tenderer or their representatives who may wish to be present.

Yours faithfully

  
13/11/2023

Deputy Materials Manager  
New Mangalore Port Authority, Panambur